

Conservation Area Regeneration Scheme (CARS) Development Officer PERSON SPECIFICATION

Attributes	Essential	Desirable
<p>Education, Qualifications and Training</p>	<p>Relevant Degree: Architecture, Historic Building Conservation, Town Planning or Regeneration</p> <p>OR equivalent knowledge and skills gained through relevant experience</p>	<p>Membership of relevant professional body such as IHBC, RIAS etc</p> <p>Current driving licence and use of vehicle for work</p> <p>Commitment to CPD</p>
<p>Previous Experience (professional and voluntary)</p>	<p>Experience of project development and project management</p> <p>Experience of Fundraising and developing a fundraising strategy</p> <p>Experience of Community engagement and outreach work</p>	<p>Previous experience of CARS/historic building project development and/or delivery</p> <p>Experience of CARS/THI funding and/or third sector funding for historic building projects</p> <p>Experience of community consultation and the provision of training</p>
<p>Knowledge, Skills and Abilities</p>	<p>Good understanding of historic building conservation and traditional building skills</p> <p>Ability to set, manage and work within a budget</p> <p>Knowledge of town centre regeneration policy and practice</p> <p>Strong IT skills, including Office Suite and good communication skills</p>	<p>Sound understanding of Conservation Area and Listed Building grant schemes</p> <p>Sound understanding of project cost development and management.</p> <p>An appreciation of Local Authority planning and building standards</p> <p>The ability to inspect and report on historic building condition</p>
<p>Personal Qualities</p>	<p>Ability to work methodically and efficiently both alone and as part of a small team</p> <p>Track record in maintaining effective partner/stakeholder relationships</p> <p>Ability to work effectively to plan while maintaining flexibility and creativity</p>	