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| **Community Heritage Grant 2021-24 – Application**Please read the Guidelines and Conditions carefully before completing this application form. A short covering letter introducing the application and other information relevant to the application may be sent. Our webpage can be found at <http://www.pkht.org.uk> Particular attention should be paid to the direction re the MAXIMUM NUMBER OF WORDS to be used by applicants at various sections of this form. If it is felt that supplementary information is required before a decision is made, such information will be requested.

|  |
| --- |
| **Who you are** |
| Name of Organisation | Date of Application |
|  |  |
| Address | Type of Community Organisation |
|  | (*include charity number if relevant)* |
|  |  |
| Contact Details 1 (Main Contact) | Contact Details 2 |
| Name:Telephone Number:Mobile Number:E Mail Address: | Name:Telephone Number:Mobile Number:E Mail Address: |
|  |
| Organisational Purpose **(No more than 150 words)** |
|  |
| Date organisation was established |  |
|  |
| **What the project is** |
| Address of Project (if relevant) | Insert a Picture (if relevant) |
|  |  |
| Heritage Status of the site/building/asset (if relevant) | Current Ownership (if relevant) |
| ListedScheduledConservation AreaInformal Local Heritage InterestOther | Our organisation owns/leases itIn private ownershipIn local authority ownershipUnknownOther |
|  |
| Briefly describe the site/building/asset/subject, its location and condition **(No more than 150 words)** |
|  |
|  |
| Please describe your project, and how it meets our objectives and eligibility criteria **(no more than 250 words)** |
|  |
| Has a heritage professional been involved in the project? Please give name, background and scope of involvement |
|  |
|  |
| **What you are asking for** |
| **Total cost of Project** |
| (Include itemised costs and fees, including VAT which cannot be reclaimed separately; note whether these are firm quotations or estimates and whether alternative quotations have been sought) |
| **What you are bringing to the project** |
| Please give details of any contributions in kind already contributed or promised |
|  |
| Please give details of other funding including other trusts/ foundations or own reserves and donations |
| Grant Body | Applied for £ | Status (eg in progress, refused) | Secured £ |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **What you are asking for from PKHT** |
| How much grant would you like to apply for?*(If there is a funding gap include explanation above)* | £ |

 |

|  |  |
| --- | --- |
| **Checklist – have you** | **Y/N** |
| Read the application submission guidance? |  |
| Checked you are eligible to apply? |  |
| Completed all sections of the form adhering to the word limits? |  |
| Enclosed a bank statement dated within the last 3 months? |  |
| Enclosed a copy of your constitution? \* |  |
| Enclosed a copy of your last annual accounts? \* |  |
| Enclosed a copy of your last annual report? \* |  |
| Signed the declaration? |  |
| Noted to keep us updated of any relevant changes? |  |

\*A web link is acceptable

**DECLARATION**

I, (print name)

am an authorised Trustee / Official of

 (name of organisation)

I confirm that the information provided is correct to the best of my knowledge and agree that the information herein will be retained and processed by PKHT for the purpose of managing this grant application.

Signature:

*(a typed signature with a valid email address is acceptable)*

Please return your application by email to: info@pkht.org.uk marked Community Heritage Grant Application