

Conservation Area Regeneration Scheme (CARS) Development Officer

Part-time (0.5 FTE) two year fixed-term contract

JOB DESCRIPTION

1. Background

PKHT is a charity (Scottish No. SC003139), established in 1988 with the aim of conserving and promoting archaeology and architectural heritage of Perth and Kinross, for the benefit of residents, visitors and future generations. The Trust achieves its objectives through the development and delivery of projects, the administration of grant schemes, the provision of information and advice, and a programme of outreach events and publications. The Trust's vision, mission and priorities are outlined in our Strategic Plan 2017-22. With the support of The Gannochy Trust, and in partnership with Perth and Kinross Council, we are seeking to develop a Conservation Area Regeneration Scheme (CARS) for the Kinnoull Conservation Area, Perth, over up to a two year period.

Through their CARS programme Historic Environment Scotland (HES) can offer grant of up to £2 million to support cohesive heritage-focused community and economic growth projects within Conservation Areas across Scotland. These combine larger building repair projects, small third-party grant schemes, provide funding for repairs to properties in private ownership, activities which promote community engagement with the local heritage and training for professionals in traditional building skills. The overall aim is to contribute to sustainable economic and community development within the Conservation Area.

2. Job purpose

The purpose of the post is to develop a CARS application to Historic Environment Scotland for their deadline in late 2020, and will involve two main areas of work:

1. Update the Conservation Area Appraisal (2009) and Management Plan, research and develop specific projects and initiatives for the bid, working with Trust staff and key staff from Perth and Kinross Council;
2. Produce a Learning Plan, Professional Training Plan, and project and administrative proposals while developing community partners and correlating a final bid with additional funding as required;

The deadline for applications for Round 9 of the CARS programme is scheduled for Oct./Nov. 2020, with a decision/start by April 2021. HES have indicated, however, that there is the possibility of an interim submission date at the end of 2019.

3. Responsible to

The post holder will work under the direction of the Trust Director and alongside other staff.

4. Other notes

Working within a small team, a flexible and 'can do' approach is required and a degree of flexibility is welcomed with respect to the number of days worked per week/length of contract in light of possible opportunities to submit a bid at the end of 2019.

[Date:25/2/19 (DS)]