



## **Skills Training Officer**

£25,000 per annum

**FULL TIME, 1-YEAR FIXED-TERM CONTRACT**

Pension provision: up to 6% salary contribution.

PKHT is a charity established in 1988 with the aim of conserving and promoting archaeology and architectural heritage in Perth and Kinross for the benefit of residents, visitors and future generations. Our Strategic Plan 2017-22 identifies 'supporting the sectoral skills base through delivering skills training' as a key priority.

We wish to appoint a conservation professional on a one-year fixed-term basis to help us deliver our existing skills training projects, including boat building, traditional building skills training and an archaeology field school, and to lead on the development of a project plan and funding package for a 3-year training programme to run from 2020-22.

You will have a relevant qualification in historic building conservation or a related discipline, and a sound understanding of best practice in training and the historic environment, ideally with membership of IHBC or an equivalent organisation.

You will also ideally have some experience of fundraising, ideally within the third sector, and good project and budget management skills along with a sound understanding of skills training in the heritage sector.

Based in Perth, the post offers an excellent opportunity to gain valuable experience within a small, but dynamic organisation and while a 1-year, fixed-term contract, there is the possibility of extension to manage the 3-year programme in due course.

Terms and Conditions: 36 hour week/min. 25 days' annual leave and flexible working. For an informal discussion call David Strachan Trust Director on 01738 477081.

**Job Description and person spec:** [www.pkht.org.uk](http://www.pkht.org.uk)

**Application is by covering letter, c.v. and relevant case study to be supplied with application (max 300 words/two photos) to:** [David.Strachan@pkht.org.uk](mailto:David.Strachan@pkht.org.uk)

**Closing date for applications:** 5pm on Friday 31 August 2018.

**Interviews will be held on:** 19 September 2018.